Unemployed?
Develop your Employability Skills
Programs provided at no charge to workers age 16+; unemployed or under-employed

Skill Enhancement Program
4 weeks – Full time – Weekly starts
• Employee Development workshops
• Workplace Essential Skills
• Career Exploration and Planning
• Resume, Cover Letter, Interview Skills and Job Search
• Experience Canadian work culture!

Service Worker Prep
• 3 days - Get in and out fast
• Two certificates Food Safe and Service Best
• Résumé, Cover Letter and Interview refresher

GED12 Preparation
• Take the fast track to work or further training
• Start anytime...work at your own pace
• Study up to 3 months with expert support
• Weekly intake assessments

First Aid & CPR-C /AED
• Red Cross Certified
• Recognized on every worksite

Care Assistant Prep
• 10 days; Pre-screening, Criminal Record; Vulnerable Sector and Child Abuse Searches
• Resume, Cover Letter and Interview Workshop
• Respite Care Worker Training
• First Aid/CPR C AED ; WHMIS ; Food Safe Level 1
• Healthy Living and Work/Life Balance
• Hygiene; Back Care & Fall Prevention
• Recreation Ideas for Play and Exercise
• Optional volunteer work experience placement

One Stop Job Shop
• By appointment
Individual Job Search Preparation that gets results!

Minimum CLB Level 5 English Language Requirement

Call to Register 306 665 0362

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